

Course Overview



Swim England Level 3 Swim Coordinator Course

The SEQ Level 3 Swim Coordinator qualification has been produced collaboratively with the swimming sector, to develop leadership skills, support business needs, improve the customer experience and maximise pool performance.

The programme is relevant to the current operating environment and you will utilise working case studies from your own organisation, creating solutions which can be implemented immediately, to ensure the delivery of safe, high-quality and successful swimming programmes.

Candidates must meet the following criteria as prerequisites:

- You must be at least 18 years of age or older on the first day of the course
- We recommend that you hold an SEQ Level 2 Teaching Swimming qualification (or equivalent), but this is not a requirement.

On the Swim England Level 3 Swim Coordinators course you will cover the following subjects:

SEQ Level 3 Theory

The course is split into 6 modules and delivered through live interactive webinars on Zoom.

The course modules cover:

Personal development

Evaluating your performance and identify strengths to develop and areas for improvement including:

- Creating Personal Development Plans
- Tracking your training and seeking opportunities

Legal requirements and guidelines

Understanding legal requirements and how they relate to coordinating swimming programmes including:

- Recruitment and work regulations
- Risk assessments

Business development

Producing a business improvement plan and identifying opportunities which maximise revenue and enhances the customer experience including:

- Reviewing figures on a weekly/monthly basis
- Competitor analysis

For issues regarding any of our policies please contact our directors via email info@tritontraining.co.uk

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- Collecting and using customer feedback

Coordinating swim programmes

Monitoring, evaluating and improving swimming programmes including:

- Maximising pool space and timetabling
- Planning events
- Improving sales by engaging and retaining customers
- Reducing waiting lists and preventing bottlenecks
- Wider participation pathways
- Collecting and review participants' information to ensure programmes and pathways are appropriate

Observation and mentoring

Developing and motivating your workforce including:

- Identifying strengths and areas for development
- Using and adapting motivational techniques
- Positively dealing with staff conflict

Communication

Understanding effective approaches for communicating with stakeholders including:

- Appropriate communication methods for different stakeholders and situations
- Impacting the effectiveness of communication

Course Delivery Sessions

You must attend 100% of classroom, online classroom sessions as well as submit all homework and coursework on time for marking to complete the course successfully.

Course Dates can be found on the website and for course timings please request at info@tritontraining.co.uk.

**Please note that timings and delivery method may change due to the ongoing covid-19 pandemic. Any changes will be communicated to the learners in good time.*

Assessment:

The assessment will consist of an externally moderated portfolio. This will be based on workplace evidence and will require you to demonstrate skills in a scenario situation. The portfolio tasks will require an understanding of the swimming teacher's role in developing and delivering high-quality swimming teaching as well as being able to show the proven ability to organise workforce members and lead assessment tasks.



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Enrolment

Please use the following link to enrol: <https://forms.gle/pwfFoLWgzJK91deo6>

Course Fees

The course fees for the Level 3 course are £800.00 which includes certification, textbook, course paperwork and additional resources.

