

Triton Training Limited	System of Work	PAGE ISSUE DATE DATE REVIEW	1 of 5 Three 01/01/2021 01/01/2022
TITLE: Safeguarding Children and Vulnerable Adults		APPROVED BY: Directors	

1. Safeguarding Children Policy

Triton Training is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and ensuring all legal requirements are met.

This policy is in addition to the Swim England Wavepower 2016-19 document and Swim England Code of Ethics.

2. Policy aim and purpose

Triton Training aims to maintain the highest possible standards which meet social, moral and legal obligations to protect and safeguard the welfare of children. Through promotion of this policy, Triton Training will ensure that this policy is available to all learners. Safeguarding and promoting the welfare of children is everyone's responsibility and you should consider, at all times, what is in the best interests of the child.

Definition of safeguarding

There are many aspects that are considered within safeguarding. These are clearly defined in the following two statutory guidance documents.

- Keeping Children Safe in Education
- Working Together to Safeguard Children

These are available on line and the most recent documents must be viewed. These are updated by the government when there are changes to how safeguarding is to be managed effectively.

To summarise safeguarding is:

- Where a child is suffering significant harm, or likely to do so, action should be taken to protect that child. (Section 47 and 44 of the Children Act 1989)
- Where action should be taken to promote the welfare of a child in need of additional support, even if they are not suffering harm or at immediate risk. (Section 17 of the Children Act 1989) A child is defined as under the age of 18 years.

3. Specific Safeguarding Concerns

Specific safeguarding concerns are detailed within the following documents:

- Keeping Children Safe in Education
- Working Together to Safeguard Children

It is essential that all those that work with children are fully aware of these documents. They list the responsibilities of the various key stakeholders, detailing who and what to do in the case of a safeguarding concern. Rather than replicate this in this policy document Triton Training require all key stakeholders to ensure they meet the requirements of these statutory documents fully. This will be reviewed as part of the annual centre review process and at all other possible opportunities.

The specific safeguarding concerns noted in Keeping Children Safe in Education include:

- Bullying including cyberbullying
- Children missing education
- Child missing from home or care
- Child sexual exploitation (CSE)
- Domestic violence
- Drugs
- Fabricated or induced illness
- Faith abuse
- Female genital mutilation (FGM)
- Forced marriage
- Gangs and youth violence
- Gender-based violence/violence against women and girls (VAWG)
- Hate
- Mental health
- Missing children and adults
- Private fostering
- Preventing radicalisation
- Relationship abuse
- Sexting
- Trafficking

4. Further detail specific to Triton Training for Swim England Qualifications

Educators

All Educators must hold a current Swim England license. As part of the licensing scheme and relevant to safeguarding, the tutor/assessor will:

- Complete a Disclosure and Barring Service (DBS) check (previously referred to as a CRB) and update this every three years or sign up to the DBS update service
- Complete a Swim England approved safeguarding and protecting children in sport course and update this every three years
- Read, understand and abide by the Swim England Code of Ethics, Wavepower and Keeping Children Safe in Education.

Approved Training Centre requirements

Triton Training is required to:

- Utilise Educators who hold a current Swim England license only when delivering Swim England qualifications.
- Ensure all those involved understand their safeguarding responsibilities fully including Swim England Code of Ethics, Wavepower and Keeping Children safe in education
- Provide a safe environment for learners.
- Have effective processes in place so all concerns, discussions and decisions made, and the reasons for those decisions, are recorded in writing.

5. Updates of Procedure

Issue No.	Written, Checked and Approved	Date of Issue	Action by
1	Written, Checked and Approved	09/05/2019	Krystal Buckley
2	Written, Checked and Approved	01/01/2020	Krystal Buckley
3	Written, Checked and Approved	01/01/2021	Krystal Buckley

6. Internal Documents & Forms

1. Appendix 1 Triton Training Contact Details Form
2. Appendix 2 Triton Training Incident Report Involving A Child Or Vulnerable Adult

7. Sources of Information

1. NSPCC Helpline 0808 800 5000 - <https://www.nspcc.org.uk/>
2. Swim England Wavepower 2016-19
3. Keeping Children Safe in Education

4. Working Together to Safeguard Children



Appendix 1

Lead Safeguarding Officer (LSO)

Name: Krystal Buckley

Email: krystal@tritontraining.co.uk

Contact Number: 07468410477

Deputy Safeguarding Officer (DSO)

Name: Emma Tugby

Email: Emma@tritontraining.co.uk

Contact Number: 07928266410

We are committed to reviewing our policy and good practice annually.

The logo for Triton Training is a large, light blue circle. Inside the circle, the words "TRITON" and "TRAINING" are written in a bold, white, sans-serif font, stacked one above the other. Below the text, there is a stylized graphic of a wave in shades of light blue and white, curving upwards from the bottom left towards the center.

TRITON
TRAINING

Appendix 2 – INCIDENT REPORT INVOLVING A CHILD OR VULNERABLE ADULT

The most senior non-implicated employee member in the vicinity must complete the following report:

Date **Time** **Location:**

Name of person taking the report	
Name of child, young person or vulnerable adult	
Age	
Home address (if known)	
Date of Birth	
Name/s, address, telephone number and e-mail of legal guardians (if known)	
Name, address, telephone number and e-mail of person reporting the incident	
Relationship of person reporting the incident to individual involved (if any)	
Is the person making the report expressing their own concerns, or passing on those of someone else? Record details	
What has prompted the concerns? Include dates, time of any specific incidents	
Has the child, young person or vulnerable adult been spoken to? If so, what was said?	
Has anybody been alleged to have abused or engaged in an inappropriate way with the child, young person or vulnerable adult? If so, record details	
Who is this report being passed on to so that appropriate action is taken, both internal to Triton Training Ltd and external authorities	
Has anyone else been consulted? If so, record details	
Describe the action taken to resolve the matter recorded in this report	